

# TENANT TIPS

December 2013

## HOT TIPS for the cold weather

As the temperatures fall and days shorten, The Bloom Organization is taking steps to prepare winterizing our properties. Here are some ways tenants can help and save.

### SNOW REMOVAL

- For optimal snow and ice removal, tenants should avoid leaving cars in the parking lot overnight.
- Trucks should be removed from loading docks so the area may be properly cleared.
- Tenants responsible for their exterior steps and walkways should clear such areas to avoid potential liability issues.

### HEAT EFFICIENCIES

- To prevent pipes from freezing, thermostats should be set at a minimum of 50 degrees fahrenheit.
- Set the thermostat in your workspace to 68 degrees during work hours and consider a programmable thermostat to easily adjust settings and regulate temperature during off hours.
- Open window blinds to warm your rooms from direct sunlight.
- To save energy, keep exterior and loading doors closed as much as possible.

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If you have any questions or have concerns regarding the property management, please contact Bill or Adrienne at 856 778-0300, [bill@bloomorganization.com](mailto:bill@bloomorganization.com) or [adrienne@bloomorganization.com](mailto:adrienne@bloomorganization.com).

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